



Project Planning Template

This template mirrors the Project Plan form in Foundry

Project Title
Give the project in a clear, simple, engaging name....a hook to interest students!
Project Purpose
What type of work are you planning to accomplish with this project? <input type="checkbox"/> Explore, research, test <input type="checkbox"/> Demonstrate, show, perform – go out and remove invasive and prove to us they've done it correctly <input type="checkbox"/> Explain, inform, persuade, argue a position
Project Big Idea
Describe the big idea of the project. What are its intended outcomes?
Professional Roles
Name the professional role(s) learner(s) will take during the project: mathematician, sociologist, engineer, teacher, graphic artist, biologist, etc
Project Experts
Name the expert(s) that will support the exploration, investigation, research of this project.
Project Materials
What are the materials needed for the project, such as: an Entry Event (video or audio clip, article, artwork, research study, etc.), background knowledge and research materials such as books, articles, websites, etc; quality rubrics and assessments; products, models, etc.
Audience
Who will be the primary audience? (community members, subject experts, family, fellow students, teachers, mentor)
Driving Question
Create an open-ended question that captures the project's big idea and anticipated outcomes. At its best, it will inspire learners to find the answer to the question and gain the intended knowledge, skills and understanding.
Guiding Questions
Create the sub-questions that are part of the inquiry and guide it toward answering the Driving Question. These Guiding Questions help to build a task list or high-level To Do List for the project and lead to evidence of learning.
Project Competencies or Standards Learning Targets
Select a limited number of learning targets that will guide the significant learning of the project and be used to track learning progress for each student.
Project Skills Targets
Select the skills to be practiced during the project.

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Project Resources

What expert(s) will be a resource during the project? What primary and secondary resources will be used? (books, articles, research, videos, websites...)

Project Tasks

This To Do List will drive the work of the project. Include, for example, a description of the Entry Event to engage learner(s) and trigger background knowledge. List the expected activities that will support the learning. List the important tasks of the project. Put them on a project calendar to keep track of deadlines and events.

Task Description	Estimated Time	Estimated Date	Who is responsible?

Assessments

List the formative assessments that will measure the learning-along-the-way. These assessments will indicate the progress in learning long before the end of the project. They will help teachers and students know where the student is and what needs to be done next.

Product/Performance/Impact

List the expected demonstrations of learning during the project. These might be products such as a research paper, a book or journal, field guide, newspaper, pamphlet, model, video, photo journal, dramatization, structure, tool, etc. Indicate the intended impact of the project.

Project Dates

Start Date	End Date

Project Members

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